



Southeast Alabama Regional Planning and Development Commission

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***“Improving the Quality of Life for the Citizens of
Barbour, Coffee, Covington, Dale, Geneva, Henry and Houston Counties”***

**AGENDA
SEARP&DC BOARD OF DIRECTORS MEETING
SEPTEMBER 9, 2021
3:00 P.M.**

Item 1: Meeting Called to Order-Prayer & Pledge of Allegiance, Introduction of Guests, & New Board Members–**Chairperson Wilcoxon**

Item 2: Approval of Minutes of June 10, 2021 Meeting – **Chairperson Wilcoxon**

Item 3: Report of Officers, Committees, and Departments

A. Executive Committee Report

1. Revision to Accounting & Financial Policies and Procedures Manual – Lakisha Davis
2. Head Start/Early Head Start CACFP Annual Civil Rights Training – Glenda Chancey
3. Resolution # 408 Authorizing Resolution (CARES Act Section 5307) – Jarrod Weed
4. Resolution # 409 Authorizing Resolution 5307 Authorizing Local Match – Jarrod Weed
5. Resolution # 410 Authorizing Resolution Section 5307 – Jarrod Weed
6. Wiregrass Transit Training Supplemental Pay – Jarrod Weed
7. Resolution # 411 Revision to SEARP&DC Employment Handbook Policy #410 Holiday – Tiffany Brown
8. Resolution # 412 Establish New Name for SEARP&DC Head Start Program – Searcy Rushing
9. Resolution # # 413 Incentive Policy for SEARP&DC Head Start/Early Head Start and Pre-K Program – Searcy Rushing
10. Resolution # 414 Establishment of the Pre-K Director, Pre-K Teacher and Pre-K Auxiliary Teacher Positions – Searcy Rushing
11. Resolution # 415 Head Start Pre-K Teacher and Auxiliary Teacher Salaries – Searcy Rushing
12. Resolution # 416 Approval of Head Start/Early Head Start Program Information Report (PIR) for 2020-2021 – Searcy Rushing
13. Resolution #417 Head Start, Early Head Start and Pre-K Program Directors/Manager and Support Staff Salary – Searcy Rushing
14. Resolution #418 Wiregrass Transit Exhibit 5: Section 5311(f) Authoring Resolution –Jarrod Weed
15. Nominating Committee Report - FY 2022 Executive Committee & Officers – Glenda Chancey
16. Tentative FY 2022 Board Meeting Dates

B. Agency Administration

1. FY 2021 Budget Revision – Lakisha Davis
2. FY 2022 Budget Presentation – Lakisha Davis
3. Department Reports
 - a. Finance Department – Lakisha Davis
 - b. Head Start – Searcy Rushing
 - c. Executive Director – Scott Farmer

Item 4: New Business

Item 5: Announcements and/or Other Business

Item 6: Adjournment

Note: The Executive Committee & Board of Directors Meeting will be held at the **Houston County Administration Building, 6th Floor, 462 North Oates Street, Dothan, AL 36303.** Per Governor Ivey’s State of Emergency released on August 13, 2021, members of the Board of Directors may participate in the meeting, and establish a quorum, deliberate, and take action, by means of teleconference methods, if desired. Supplemental instructions are provided for participation through telephone or video conference.

Please contact Glenda Chancey at 334-794-4093 ext.1413 or gchancey@searpdc.org to indicate your availability for the Board meeting.